

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
MARCH 25, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Monday, March 25, 2013, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, and Clerk-Treasurer Juanita Boehm. City Engineer Chad Hurm and City Attorney Renee Kabrick were absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on March 12, 2013 and the memorandum of the executive session held on March 18, 2013. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes. Motion carried 3-0.

**WALK TO END ALZHEIMERS**

Theresa Hulsman, representing the Alzheimer's Association, asked permission to use the river walk, gazebo, and shelter house #1 on September 14, 2013 from 8:00 a.m. to 11:00 a.m. for an event called Walk to End Alzheimer's.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit the Alzheimer's Association to have a walk on September 14, 2013 at the river walk and use shelter house #1 and the gazebo from 7:00 a.m. to 11:00 a.m. Motion carried 3-0.

### **BLOCK OFF PARKING SPACES**

Jolee Moffitt asked permission to reserve two parking spaces on Jackson Street in front of the Edward Jones office and the Kunkel Insurance Agency office this Friday and Saturday in order to park a big box truck. Moffitt said she is moving from an upstairs apartment in that area and the moving truck should arrive on Friday at 3:00 pm.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to give Jolee Moffitt permission to utilize parking space on Jackson Street near 5th Street for a box truck for moving from 3:00 p.m. Friday to 3:00 p.m. Saturday. Motion carried 3-0.

### **USE TRAIN DEPOT**

Mayor Seitz read a letter submitted by Cheryl Smith, a consultant with Longaberger Company, asking to use the train depot for a public event on April 13, 2013 from 11:00 a.m. to 5:00 p.m. The name of the event is Longaberger: Bringing our Money, Products, and Jobs Back to America. The purpose of the event is to educate people about the Longaberger Company and the opportunities of owning your own business.

A **motion** was made by Timothy Bell and seconded by David Prechtel to accept the request to rent the train depot on April 13, 2013 from 11:00 a.m. to 5:00 p.m. Motion carried 3-0.

### **LEADERSHIP ACADEMY CONTRACT**

Mayor Seitz presented a contract between the City of Jasper and the Town of Ferdinand for \$1000.00 for someone to participate in the Leadership Academy. Seitz said the City's representative will be Carie Dick.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to adopt the contract as presented this morning. Motion carried 3-0.

### **STOP INTERSECTIONS**

Engineer Technician Scott Schnell presented a letter prepared by City Engineer Chad Hurm stating a stop intersection study in the College Avenue area was performed by the street, police, and engineering departments. The engineering department made the following recommendations: "place private stop signs at the exits from the Vincennes University Applied Technology Building and the west parking lot for the Jasper Civic Auditorium. Also, stop signs are needed on College Avenue at the intersection of parking lot entrances on both the southbound lane and the westbound lane. These signs will effectively make this a four-way stop intersection. In addition, a stop sign should be installed on the westbound lane of College Avenue at the intersection of Meridian Road. At this intersection Meridian Road shall have the right of way".

A **motion** was made by Mayor Seitz and seconded by David Prechtel to take the recommendation of the engineer and adopt the three public and three private stop signs. Motion carried 3-0.

### **PERFORMANCE BOND**

Director of Community Development and Planning Darla Blazey said the performance bond for Arbor Place expires March 31, 2013 and the developers want to extend the bond for one year. They provided a letter of credit that matures March 31, 2014.

A **motion** was made by Timothy Bell and seconded by David Prechtel to extend the performance bond for Arbor Place to March 31, 2014. Motion carried 3-0.

### **POLICE VEHICLE**

At the February 26, 2013 meeting, the Board accepted the quote for an unmarked police vehicle from Sternberg for \$24,904.00 contingent upon approval of funds by the city council.

Police Chief J. Michael Bennett asked permission to order the 2013 Dodge Charger unmarked police vehicle for \$24,904.00 since the council approved the additional appropriation from the Local Police Continuing Education [LPCE] Fund for this item.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to authorize the police department to purchase the 2013 Dodge Charger for \$24,904.00 from the LPCE Fund but not until the additional appropriation is approved by the State. Motion carried 3-0.

### **HIRE POLICE OFFICER**

Police Chief J. Michael Bennett said the police department is in the process of hiring a police officer to replace an officer that retired. Bennett asked permission to hire another officer to replace an officer who recently resigned.

A **motion** was made by David Prechtel and seconded by Timothy Bell to authorize the hiring of second officer to replace the resigning Officer Drew. Motion carried 3-0.

### **APPOINT SERGEANT**

Mayor Seitz said the Board met on March 18, 2013 to interview for the sergeant's position. David Prechtel and Timothy Bell both commented that the two applicants that were interviewed were very good.

A **motion** was made by Timothy Bell and seconded by David Prechtel to appoint Doug Hettinger to the sergeant's position effective March 31, 2013 subject to passing the drug test. Motion carried 3-0.

### **DARE SHIRTS**

Assistant Police Chief Nathan Schmitt presented the following quotes for DARE tee shirts that are given to the 5<sup>th</sup> grade DARE graduation class. A total of 343 shirts are needed and the size shirt each student needed was submitted to Schmitt.

Bohnert Advertising Specialties  
\$4.44 per shirt size small-XL  
\$5.94 per shirt size XXL-up

CG Promotionals LLC  
\$6.00 per shirt size small-XL  
\$7.00 per shirt size XXL

F.T. Business Promotions  
\$6.35 per shirt

Sports Garden  
\$6.50 per shirt + \$1.50 per XXL

Schmitt recommended accepting the low quote submitted by Bohnert Advertising Specialties for \$1527.42.

A **motion** was made by David Prechtel and accepted by Mayor Seitz to accept the quote from Bohnert Advertising for DARE shirts. Motion carried 3-0.

#### **TEMPORARY ONE-WAY STREET**

Ryan Stiles, Outreach Director for the Christian Church of Jasper, said the church is going to have an Easter service at the Cabby O'Neill gym on Sunday, March 31, 2013. He asked if Seymour Street could be designated one-way south on that day until after the service. The service starts at 9:00 a.m. and should be over around 11:30 a.m. Stiles asked if he could have two officers for crossing guards at two locations on 6<sup>th</sup> Street. Police Chief J. Michael Bennett said he needs to talk to Stiles about possibly using traffic safety auxiliary officers instead of police officers. Street Commissioner Raymond Eckerle said the school provides its own barricades when the street is one-way for ball games at the gym. He recommended Stiles contact the school to see if the church can use those barricades.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to permit the Christian Church of Jasper to make Seymour Street one-way southbound on Easter Sunday pending use of barricades from the school and arranging traffic control with the police department. Motion carried 3-0.

#### **NAPA AWARD**

Jeff Cline and several other representatives from J.H. Rudolph Company presented the Mayor, street department, and the City of Jasper with the 2012 National Asphalt Paving Association award. Cline said their company submitted several street projects particularly the widening of Division Road project. Cline said the street department was extremely involved in this project. The projects are considered based on the quality of material used and the quality of the end project. Street Commissioner Raymond Eckerle recognized Assistant Street Commissioner Jeff Theising as the key man for the Division Road project. The street department employees were also recognized for the efforts put forth on this and other street projects.

### **HIRE LABORER**

Street Commissioner Raymond Eckerle asked permission to advertise for the position of laborer to replace the individual who was recently hired but resigned after one and one-half days.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to give the street department permission to advertise for a laborer effective immediately. Motion carried 3-0.

### **AUCTION ITEMS**

Street Commissioner Raymond Eckerle presented a list items that he asked to be declared surplus and then placed in the auction that is scheduled for April 27, 2013.

A **motion** was made by David Prechtel and seconded by Timothy Bell to approve the list of items for the auction for 2013. Motion carried 3-0.

### **SALT BIDS**

Street Commissioner Raymond Eckerle said the State of Indiana is asking local governmental entities to participate in the road salt bid for the upcoming winter season. We have until April 12<sup>th</sup> to reserve a certain number of tons. Eckerle said the City still has about 1500 tons on hand plus we need to purchase 300 tons to finish this year. He said he is not sure we need to reserve any this time. He will report at the next meeting.

### **OPEN BURNING**

Brad Popp, representing the Fairview Cemetery Association, asked permission to remove a barn at 1060 2<sup>nd</sup> Avenue. Fire Chief Kenneth Hochgesang said open burning is not allowed except for certain exemptions. Hochgesang said one exemption is if you have an air curtain which they plan to have. If one qualifies under an exemption only clean wood shall be burned. The barn has clean wood, not treated wood. They will also need a permit from the Indiana Department of Environmental Management.

A **motion** was made by Timothy Bell and seconded by David Prechtel to give permission to the Fairview Cemetery Association to use an air curtain to burn a barn at 1060 2<sup>nd</sup> Avenue pending approval of the permit. Motion carried 3-0.

### **ANNOUNCEMENTS**

Mayor Seitz made the following announcements; groundbreaking for the German American Blvd. is at 10:00 a.m. today. CityVisions will conduct an input session on April 2, 2013 regarding the downtown master plan. The Jasper Country Club advisory group will meet on April 3, 2013.

**ADJOURNMENT.** There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:50 a.m.

The minutes were hereby approved \_\_\_\_ with X without corrections or clarification this 9<sup>th</sup> day of April, 2013.

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**Mayor Terry Seitz**  
**Presiding Officer**

**Attest:**

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**Juanita S. Boehm, Clerk-Treasurer**